



September 25, 2019

Attention Parents/Guardians and Students,

In an effort to assist student school attendance and promote academic progress, effective October 1, 2019, Allegheny High School and Clifton Middle School may assign Saturday School Recovery Sessions and/or After School Recovery Sessions in order to assist students in making-up missed days/absences. Mountain View, Callaghan, and Sharon Elementary Schools may assign After School Recovery only.

Any student that is getting close to or has missed 10 percent of the days of school in session (8 or more days in a semester) may be assigned Saturday School and/or After-School Recovery Sessions for each day missed. This will allow students to have time to make up assignments without penalty and to get assistance on assignments, to make up missed attendance days, to not be on activity restriction, and/or to stay out of court for truancy. Students are expected to work on any missing assignments and missed instruction during this time. A teacher will be present during Saturday School and/or After School Recovery Sessions to assist in the completion of assignments. High school and middle school students that are chronically absent (more than 10%) after the first 9 weeks, and thereafter, are placed on activity restriction until they make up days. High school and middle school students that have already exceeded the eight days, as of October 1, 2019, may use the month of October to attend Saturday School and/or After School Recovery day(s) to avoid being placed on activity restriction on November 1, 2019. High school and middle school students on activity restriction are prohibited from attending dances, practices, games, and other after school events.

Assignment of students to and/or voluntary participation by students in Saturday School Recovery and/or After School Recovery will be a means by which to reduce the total number of absences along with other challenges as noted above. At the high school and middle school, students may apply Saturday School Recovery to make up no more than nine (9) absences per semester, and no more than eighteen (18) absences for the year. When Saturday School Recovery is not available for high school and middle school students, students will be assigned two After School Recovery days to make up one missed day from school. All Saturday School Recovery and After School Recovery Sessions for middle and high school students will be held at Allegheny High School. For elementary students who have missed 8 or more days in a semester, recovery sessions will be done in the home school, after school only, and elementary students may make up no more than nine (9) absences per semester, and no more than eighteen (18) absences for the year.

Saturday School Attendance Recovery; High School and Middle School Only—All Saturday School Recovery sessions will start at 8:00 AM and end at noon. Students arriving late will not be admitted, and the doors will be locked promptly. This day will count toward the attendance policy and coded accordingly. Students unable to attend Saturday School Recovery due to an emergency that developed Friday evening or Saturday morning (i.e. illness) must call 863-1700 prior to 8:00 AM and leave a message stating why he/she is unable to attend Saturday School Recovery. Any message left after 8:00 AM will not be accepted as an excuse to miss Saturday School Recovery. There will be no Saturday School Recovery if there is no school on the Friday immediately before it: however, exceptions are sometimes made. **There is no transportation provided by the school system for Saturday School Recovery.**

After School Attendance Recovery; Elementary, Middle and High School—At the high school and middle school, After School Recovery will be on Tuesdays and Thursdays from 4:00- 6:00 PM in the library. Students may ride the activity bus home; however if a student's ride has not shown up by 6:10, the student will ride the activity bus home. For the elementary schools, students will report to their homeroom teachers or the main office at 3:30 PM until 4:30 PM on the designated days. **Transportation will need to be provided by the parent/guardians at the specified pick-up time.**

If you have questions, please contact the School Board Office or building level principal.

Best regards,



Kelly A. Huff
Director of Secondary Instruction



Elizabeth V. Heath, Ph.D.
Director of Special Education



Sherman B. Callahan
Director of Elementary Instruction