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**DATE: November 16, 2015**

**INFORMATION ITEM**

<b>SUBJECT</b>	<b>Instructional Office Update</b>
<b>RATIONALE</b>	<p>Administrators from Clifton Middle School and Mountain View Elementary School along with division level personnel attended the third state led training for school improvement.</p> <p>Division level staff have met with all Clifton Middle School teachers. We are meeting with Allegheny High School teachers during their department meetings.</p> <p>Division level staff continue to meet monthly with school improvement teams at MVES, CES, and CMS.</p> <p>Testing training has been provided to staff involved in testing at Allegheny High School. New accommodation information was provided to all special education chairs.</p> <p>Threat Assessment training was provided to all Allegheny County and Covington administrators, nurses, SROs by Erin Bartley, mental health counselor.</p> <p>The Career and Technical Education Advisory Board met on October 28. Employers were asked what they are looking for in employees. Comments included: work ethics, social skills, dependability, reliability and working together as a team. These attributes are taught in all the Career and Technical Education classes. They are part of the Workplace Readiness Competencies. This information was presented to administrators to encourage all teachers to incorporate these qualities in their classroom instruction.</p>
<b>ESTIMATED COSTS</b>	
<b>BUDGET CATEGORY</b>	
<b>LEGAL REFERENCE</b>	
<b>STAFF CONTACTS</b>	Jan Hobbs, Mary Jane Mutispaugh, Elizabeth Heath
<b>SUPERINTENDENT'S RECOMMENDATION</b>	