



Classified Advisory Committee to the Superintendent

Meeting Summary Notes: November 2, 2015

Meeting Summary Notes are intended to serve as the superintendent's reflection on the discussions that occur during advisory committee meetings. They are not intended to be exhaustive. Instead, they are a general record for our on-going efforts to assess our needs, determine our goals, map out our strategies, and evaluate our policies, procedures and programs. Participants should contact the superintendent if they observe any critical oversight or misinterpretation in these notes.

Participants present: Pam Hirt (CES), Melissa Borduas (CMS), Jewel Tincher (SBO), Mike Isbell (Garage), Fred Vaughan (SBO), Jan Hobbs (SBO), Mary Jane Mutispaugh (SBO), Lorie Bess (SBO), and Eugene Kotulka (Superintendent).

1. As a follow up to a previous question about buses being plugged into light poles to charge, Mr. Kotulka reported they cannot because they are on a different phase, but Mr. Isbell is looking into other options.
2. Mr. Kotulka reported the bear-proof dumpsters have been purchased and delivered to the schools.
3. Mr. Kotulka reminded participants the Capital Improvement Plan and Comprehensive Plan are on the division website. He explained the Plan focuses on four key areas: (1) Teaching and Learning, (2) Student Academic Progress, (3) Climate and Culture, and (4) Safety and Organization Management. Both plans will be reviewed by the School Board at a work session on November 11 and a public hearing will be held on November 16 at Allegheny High School, he noted. Both plans will be considered for approval by the School Board on December 14.
4. Mr. Kotulka reported the next budget meeting would be November 9.
5. Mr. Kotulka reported employees would receive their raise on their December 18 paycheck. He explained the raise is retroactive according to the employee's contract, as follows:

12 month employees – retroactive to July 1
11 month employees – retroactive to August 1
10 month employees – retroactive to September 1
6. Mr. Kotulka reported he has been holding "Superintendent Office Hours" in each school to allow staff, students, or parents to meet with him without an appointment. He noted this has gone very well.
7. Mr. Kotulka reported one school had confirmed cases of MRSA. He commended staff for the extra work that was done to clean the building.

NEXT MEETING: March 1

The Allegheny County School Board does not discriminate on the basis of race, color, national origin, sex, political affiliation, disability, or age in its programs and activities. The following persons have been designated as the contact regarding compliance issues associated with this non-discrimination policy: Fred Vaughan, Director of Human Resources and Pupil Personnel and Jan Hobbs, Director of Assessment and Student Success, at: Allegheny County School Board, P.O. Drawer 140, Low Moor, Virginia 24457. 540-863-1800.