



Classified Advisory Committee to the Superintendent

Meeting Summary Notes: October 11, 2016

Meeting Summary Notes are intended to serve as the superintendent's reflection on the discussions that occur during advisory committee meetings. They are not intended to be exhaustive. Instead, they are a general record for our on-going efforts to assess our needs, determine our goals, map out our strategies, and evaluate our policies, procedures and programs. Participants should contact the superintendent if they observe any critical oversight or misinterpretation in these notes.

Participants present: Darlene Oyler (AHS), Ashley Rumpfelt (AHS), Pam Hirt (CES), Monty Bowman (MVES), Debbie Evans (MVES), Tracy Nicely (SES), Mike Isbell (Garage), Cathy Leitch (SBO), Matt Paxton (SBO/Technology), Fred Vaughan (SBO), Jan Hobbs (SBO), Lorie Bess (SBO), and Eugene Kotulka (Superintendent).

1. Follow up from previous meeting: Mr. Kotulka stated Mr. Isbell has gathered a group of bus drivers to meet with school administrators to discuss student discipline on the bus.
2. Follow up from previous meeting: The VRS credit plan provides \$4 credit per year of service towards your health insurance. For example, an employee with 30 years of service will receive \$120 credit towards their health insurance. Mr. Kotulka noted he will request this be included in the budget next year.
3. Follow up from previous meeting: 7.5 hour days vs. 8 hour days. Mr. Kotulka will discuss this during the budget meetings.
4. A participant asked for information regarding buying prior years of service through VRS. Mr. Kotulka suggested she speak with Jewel Tincher.
5. Mr. Kotulka stated budget work would begin soon and that administrators and principals will submit their "needs/wants" lists to the committee for consideration. He stated the Board is committed to a salary increase.
6. A participant asked if cafeteria subs could be paid twice a month because if they only work one day, they have to wait an entire month for a \$35 check. Mr. Kotulka said he would check into it.
7. A participant stated bus drivers should be trained in restraint procedures. Mr. Kotulka replied there is a difference between restraint and inappropriate touch and it is the goal to train everyone. Certain students we know will need restraint and the employees that work directly with those student will receive the training immediately, he stated. The training is two-tiered: (1) universal training for all/ basic awareness and (2) more specific training for targeted staff/students.
8. A participant asked if substitutes can do two ½ days in Aesop and work the entire day. Mr. Vaughan replied a sub can take two half day assignments. A substitute can work an average of 3 days per week, over a 12 month period.

9. A participant asked if a teacher assistant works as a substitute for a teacher for the entire day do they receive extra pay. Mr. Vaughan replied they do not.
10. A participant asked if all cafeterias use plastic dinnerware. Another participant replied when real silverware is used, it often times gets thrown in the trashcan with the tray. Mr. Kotulka replied he would discuss this with Violet Paxton and follow up with the committee.
11. A participant asked if administration is still working on salary scales. Mr. Kotulka replied we are still working on them; however, it is not an easy fix and is a slow process. He hopes to present some ideas to the Board soon, he noted.

The meeting ended at 3:15 p.m.

NEXT MEETING: November 7 – 2:30 p.m.

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