



P.O. Drawer 140, 100 Central Circle
 Low Moor, VA 24457
 Phone: 540-863-1800 Fax: 540-863-1804

DATE: February 20, 2017

ACTION ITEM

<i>SUBJECT</i>	Substitute Administrator Pay
<i>RATIONALE</i>	<p>Recently have approved as a substitute a retired school principal. Many divisions utilize retired administrators to substitute for school based administrators when they are required to be out of the buildings for extended periods of time or without desired coverage.</p> <p>Recommend a daily pay rate of \$150.00 due to added responsibilities as compared to a substitute teacher currently paid at a daily rate of \$81.60.</p> <p>Request that this become effective immediately.</p>
<i>ESTIMATED COST</i>	\$150 per day - \$1,500 annually
<i>BUDGET CATEGORY</i>	Substitutes
<i>LEGAL REFERENCE</i>	N/A
<i>STAFF CONTACTS</i>	Fred Vaughan
<i>SUPERINTENDENT'S RECOMMENADATION</i>	Recommended