



## **Classified Advisory Committee to the Superintendent**

Meeting Summary Notes: February 13, 2017

*Meeting Summary Notes are intended to serve as the superintendent's reflection on the discussions that occur during advisory committee meetings. They are not intended to be exhaustive. Instead, they are a general record for our on-going efforts to assess our needs, determine our goals, map out our strategies, and evaluate our policies, procedures and programs. Participants should contact the superintendent if they observe any critical oversight or misinterpretation in these notes.*

Participants present: Pam Hirt (CES), Debbie Evans (MVES), Mike Isbell (Garage), Tracy Nicely (SES), Matt Paxton (SBO/IT), Cathy Leitch (SBO), Fred Vaughan (SBO), Keven Rice (SBO), Mary Jane Mutispaugh (SBO), Lorie Bess (SBO), and Eugene Kotulka (Superintendent).

1. Ms. Mutispaugh provided an update on the One-to-One Initiative. She reported the first step was to update the network at AHS, which was done at the end of September. One teacher was tasked with preparing for and taking the SOL test on the Chromebook. 100% of students passed the test and students reported it was the most comfortable SOL test they had ever taken. Parents received training prior to the student getting their Chromebooks. Students can only send/receive emails from those within the school division. The network upgrade at CMS is finished and the plan is to deploy Chromebooks at the start of the next school year. Grades 6-8 will receive Chromebooks 1<sup>st</sup> semester, while Grade 5 will receive theirs during 2<sup>nd</sup> semester.
2. Mr. Kotulka provided an update on the budget. He stated it appears the state budget is favorable at this time. Our budget currently has a deficit of \$41,277, which includes a net loss of 4 positions.
3. A participant asked if teacher assistant hours increase by half an hour, will their salary increase. Mr. Kotulka replied it would, and this is reflected in the proposed budget. A participant asked if the hours are increased, would the half hour be added in the morning or afternoon. Mr. Kotulka replied he would leave it up to the building principal as they would know where the need would be.
4. Mr. Kotulka discussed health insurance and noted information sessions are available if anyone needs more information.
5. Mr. Kotulka reported administration is still working on salary scales and the goal is to have the same number of steps for all scales. He stated he wants consistent, sustainable steps for each year. Of course, salaries are always dependent on the budget, he noted.
6. A participant reported MVES is still not being cleaned thoroughly. Mike Isbell stated he would be at MVES the next morning to walk the building and discuss this with the principal.
7. Mr. Kotulka discussed the recent illnesses at the schools. He stated he understands the concerns of everyone but the situation is continually monitored. He stated the school division coordinates with the health department on these concerns and they have not

recommended closing schools. He encouraged staff members to stay home if they are sick and to encourage parents to keep their kids home if they are sick.

The meeting ended at 3:30 p.m.

**NEXT MEETING: March 13 – 2:30 p.m.**

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