

ALLEGHANY COUNTY PUBLIC SCHOOLS

FIELD TRIP REQUEST FORM

SCHOOL Clifton Middle School CURRENT DATE 8/31/17
 TEACHER/SPONSOR Lisa Hansford CLASS/GROUP 7th Grade
 DATE(S) OF TRIP Nov 2-3, 2017 NUMBER OF STUDENTS Approximately 75
 DESTINATION Washington D.C. NUMBER & NAMES OF CHAPERONES: 8
Lisa Hansford, Crystal Wimmer,
Ratty Anderson, Sarah Rowe,
Renada Nicely, Linda Reynolds,
Josh Craft, Tina Fields
 TIME LEAVING Leave Thursday, Nov 2nd TIME RETURNING 9pm Friday, Nov 3rd

EDUCATIONAL OBJECTIVES: (list by narrative & SOL, if applicable)

See attached

*NUMBER OF BUSES Provided by Abbott
(* K-5 = 45 students max.; 6-12 = 40 students max.; transit buses permit 6-10 additional students)

BUS DRIVER(S) N/A

*FUNDING SOURCE Various Fundraisers

APPROVED [Signature] DATE 8/31/17
Principal/Assistant Principal

APPROVED [Signature] DATE 9/15/17
Director of Instruction

APPROVED [Signature] DATE 9/15/17
Supervisor of Maintenance and Transportation

APPROVED _____ DATE _____
Superintendent (Overnight/Out of state trips only)

NOTE: This form must be submitted to the Director of Instruction at least one week before the date of proposed in-state trips. It must be submitted at least eight weeks before the date of proposed out-of-state and/or overnight trips.