

PROMOTION/RETENTION/ACCELERATION

A. Junior-Kindergarten-Grade 5

1. A student who does not attain a passing grade in reading and/or math shall be considered for retention.
2. Other factors shall be considered when determining promotion or retention. These factors are as follows:
 - Level of mastery of the Virginia Standards of Learning
 - Instructional level of the student, i.e. on or below grade level
 - Attendance
 - Academic ability
 - Chronological age
 - Physical and emotional maturity

B. Grades 6-8

1. A student who does not attain a passing grade in any two of the four core subjects shall be considered for retention.
2. Other factors shall be considered when determining promotion or retention. These factors are as follows:
 - Level of mastery of the Virginia Standards of Learning
 - Instructional level of the student, i.e. on or below grade level
 - Attendance
 - Academic ability
 - Chronological age
 - Physical and emotional maturity

C. Grades 9-12

1. The total number of high school credits earned within one academic year will determine the grade level classification of the student. Grade level classifications are as follows:

· Grade 9	Earned Credits	0 - 4
· Grade 10	Earned Credits	5 - 10
· Grade 11	Earned Credits	11-14
· Grade 12	Earned Credits	14 or more
2. Earning a specified number of credits is one of several criteria that must be met in order for a student to earn a Virginia high school diploma. The credit requirements are as follows:

· Advanced Studies Diploma	24
· Standard Diploma	22
· Modified Standard Diploma	20

B. Acceleration

The guidelines cited below will be followed in implementing Policy IKEB.

1. Composition of the Screening Committee

The screening committee will be composed of the following people:

- a. Principal and guidance counselor

Teacher in the area of proposed acceleration

- a. Receiving teacher or principal in proposed area of acceleration
- b. School psychologist
- c. Appropriate central office representative
- d. Parent/guardian

2. Referral for Screening

- a. A teacher, other professional staff member, or parent/guardian of a student may initiate referral by obtaining a referral form from the principal or central office.
- b. The principal initials the form to signify initiation. The parent/guardian is provided a copy.

3. Procedures for Screening

- a. The screening committee in the student's school will meet within ten days of referral to consider the educational needs of the student.
- b. If data is to be released from other agencies, written permission to obtain such information must be secured from the parent/guardian and the data garnered.
- c. If individual assessments are to be administered, parents/guardians must be informed of their rights and permission to evaluate must be obtained.
- d. The screening committee may meet again in other sessions after meeting the ten-day requirement if additional information is needed to determine the student's educational needs.
- e. The committee will review and keep a record of all data relevant to the student's placement. The following data is to be reviewed:
 - Educational
 - Psychological
 - Interpersonal/Social
 - Maturational
- f. Minutes of the meeting will be filed in the student's permanent record.
- g. The committee will make a recommendation regarding proposed acceleration of the student.
- h. Notification of the committee's recommendation will be sent to the parent/guardian.
- i. Notification of the committee's recommendation and the basis upon which it is made will be forwarded to the division superintendent.

4. Appeal

A parent/guardian who believes the committee decision is not in the best interest of the student may appeal the decision of the screening committee to the Assistant Superintendent for Instruction.

Adopted: November 17, 1997

Amended: May 19, 2003

3. What do you perceive as being the specific weaknesses of the student?

Individual Making Referral

Title/Position

Relationship to Student

Date of Referral

5/03 ACPS

ALLEGHANY COUNTY PUBLIC SCHOOLS